Martha's Vineyard Commission
Executive Director Search Committee
Minutes of the Meeting of October 30, 2014

Held in the MVC Offices, 33 New York Avenue, Oak Bluffs

Search Committee members present: John Breckenridge, Josh Goldstein, Fred Hancock, Joan Malkin, Kathy Newman (by phone), Linda Sibley, Jim Vercruysse
Others present: Mark London (Executive Director, by phone)

The meeting was called to order at 5:15 p.m.

1. **Chairman**

   Linda Sibley moved and John Breckenridge seconded naming Doug Sederholm, who was not present, committee chairman, subject to his accepting. Approved unanimously.

2. **Timetable**

   It was agreed to hire a personnel recruiter. Mark will identify three firms and seek offers before the next meeting. We’ll need to get Commission approval for the expenditure of funds next week.

   **Tentative Timetable**
   - Next week: select recruitment firm,
   - Before Thanksgiving – place ads,
   - During December and January – recruitment, get input into selection criteria,
   - January 31 – deadline for applications,
   - February – screening, may include initial videoconference interviews,
   - Early March – short list,
   - Last week of March – interviews (in person, unless impossible),
   - April 1 – selection of person, negotiate contract
   - August 1 – start work, overlapping with Mark.

   **Other Comments**
   - We should get a separate email address and mailing address for applications.
   - We should ask for town, NGO, staff, public suggestions about selection criteria in December and January, in writing and possibly with a public meeting.
   - We need to make clear to towns and the public what Chapter 831 says about the selection process, and be transparent about the steps.
   - Joan will draft an op-ed for publication in December explaining the process and inviting comments.

**Next Meeting:** Thursday, November 6, 5:00 p.m.
   
   Tuesday, November 11, 5:30 p.m. and Tuesdays thereafter as needed.

The meeting was adjourned at 6:30 p.m.