

Lagoon Pond Drawbridge Committee
Minutes of the Meeting held on July 13, 2005
At the Offices of the Martha's Vineyard Commission

Present: Melinda Loberg, Chair; Steve Berluca, Fred LaPiana, Tristan Israel, Mark London, Derek Cimeno, Angie Grant (membership to be confirmed)

Observers: Bob Ford, Jo-Ann Taylor, Harriet Barrow, Dan Greenbaum, Ezra Blair, Chris Fried, Duncan Ross.

1. Minutes

The minutes of the meeting held on June 22, 2005 were adopted as amended.

2. Proposals From Consultants

Fred LaPiana distributed 2 proposals received in response to the RFQ for consulting services.

- Lichtenstein Consulting Engineers submitted a quotation sheet with the price of \$11,700
- Bergmann Associates submitted a quotation for \$13,500, along with a cover letter and statement of qualifications.

Fred noted that the quotation sheet was all that was specified in the RFQ. The contractors had been pre-selected and were assumed to be qualified. He outlined three options:

- Accept the low bid.
- Before accepting the bid, ask for confirmation that the low bidder understands all the specifics of the RFQ and will supply all the detailed products.
- Re-advertise with different or amended task descriptions

Fred suggested that each Boards of Selectmen be asked for \$7000, in order to have funds for contingencies.

Steve Berluca reiterated that he does not believe that this study is warranted as the work has already been done, and the money would be a waste of taxpayer funds; he read from the last inspection report of November 17, 2004. The only new element is preparing a contingency plan and, as owners of the bridge, MassHighway should be asked to do this at their cost.

Others spoke in favor of awarding the contract so that the consultant could provide a second opinion about risk factors and could help to identify options, so long as the consulting work does not impede the progress of the overall project. This would allow showing the committee that the towns had performed due diligence.

The consultant might recommend additional monitoring of deflection. That cost might be borne by MassHighway. Alternatively, the towns could undertake this under their direct control and at their cost. The towns will be given a heads up that there may be additional monitoring costs to come.

Angie said she would abstain pending clarification of her status and also because her husband works for a firm that had been part of one of the offers.

Tristan Israel moved and it was duly seconded that the Committee will recommend to the Oak Bluffs and Tisbury Boards of Selectmen that each town budget \$7000 to hire an independent engineer to undertake the study according to the RFQ, and that the contract be awarded to the lowest bidder, namely Lichtenstein Consulting Engineers. In favor: Fred LaPiana, Derek Cimeno, Tristan Israel, Melinda Loberg. Opposed: Steve Berlucchi. Abstentions: Mark London, Angie Grant. The motion carried.

3. Permits

Harriet gave a report on the status of permits.

- For the temporary bridge
 - Coast Guard permit (by September 2005), in process
 - Category 2 with USACOE, in process
 - MEPA Categorical Exclusion- impact statement; checklist (because of bond bill and footprint design; CE checklist is applied)

- For the permanent bridge if dredging is required.
 - Choice of consultant to be made and the basic design worked out before any permitting can begin.
 - CZM needs basic design before it can begin permit process for Federal Consistency Review
 - USACOE
 - 404 Clean Water Act
 - Permits from National Marine Fisheries
 - MA Division of Fish and Wildlife
 - Chapter 91 license issued by DEP
 - MA Wetlands Protection Act (with local Conservation Commissions)
 - NEPA draft of categorical exclusion
 - Programmatic agreement – federal
 - NEPA review before 25% design phase
 - Categorical exclusions may not be applied if it's not a footprint and design change will affect the marine environment

Harriet and others noted that permitting for the permanent bridge will be very lengthy if the design is not a footprint replacement and if there is dredging involved.

4. Permanent Bridge

Steve and Dan distributed an estimated timetable, prepared by them.

- Dan estimated that realistically, the consultant contract would not be awarded until April 2006 or later. There could be a conceptual plan by June 2006. (He added that it would be good to get public input at this time, although it is not required until the 25% and by then it is difficult to change the design much.)
- If all goes well and there are no problems with permitting, construction could begin in September 2009. Construction could be speeded up if residents are willing to listen to construction noise at night, and if night lights are allowed (the Committee will be careful to consider the navigational hazard issues of night lights)
- Mark London has asked MassHighway to confirm the timetable and will ask for review of the timetable prepared by Steve and Dan.
- The Committee will ask MassHighway again to include a designer/architect on the consultant team
- Mark London will ask MassHighway to confirm/identify the project manager for the permanent bridge
- Thursday, August 25, 6 P.M. was chosen as the date for public input exclusively on the permanent bridge, at the Tisbury Senior Center. The public will be asked for comments on the bridge height and width, materials, relocation of the boating channel, whether the draw would be in one or two sections, whether there could be a lift tower, the possible presence of a bike path, whether a sidewalk is needed on one or both sides, guardrail design, amenities such as benches, a fishing platform, etc. with graphics, possibly to include photographs of existing bridges that illustrate the options.

5. Membership

Membership was discussed briefly prior to the vote for the consulting work. Angie said that she understood that she had been appointed by the Oak Bluffs Selectmen. It was agreed to ask the two Boards to clarify and possibly amend the membership at a joint meeting, possibly to redistribute the membership numbers to have a balance between the two towns and Island-wide interests. It was also noted that the committee functions by consensus and in an advisory capacity, so that voting may not be critical.

Next Meeting: Wednesday, August 3, 9 A.M. at the MVC

Notes prepared by Jo-Ann Taylor and Mark London

TOWN OF TISBURY
DEPARTMENT OF PUBLIC WORKS
QUOTATION SHEET

Bridge Consulting Services
Towns of Tisbury and Oak Bluffs

Tel: (508) 696-4220

On the Island of Martha's Vineyard

Fax: (508) 696-4223

Quotation Due Date: July 12, 2005
Quotation Due Time: 10:00 A.M.
Address Quotation to be Sent: Dept. of Public Works
115 High Point Road,
P.O. Box 4268, Vineyard Haven, MA 02568

Name of Company: Lichtenstein Consulting Engineers, Inc.

Address of Company: 11 Huron Drive
Natick, MA 01760

The undersigned certifies that he/she has read and understands the specifications to this contract.

The undersigned certifies under penalties of perjury that this bid has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

The undersigned certifies under penalties of perjury that the said undersigned is not presently debarred from doing public construction work in the Commonwealth of Massachusetts under the provisions of section twenty-nine F of the Massachusetts General Laws.

The contract completion term is four weeks from award. The contract prices are as follows:

Start Up Meeting with Lagoon Pond Bridge Committee & Site Visits	\$ 4,300.00
Research & Assessment	\$ 1,600.00
Report	<u>\$ 5,800.00</u>
Total Quotation Consulting Contract	\$ 11,700.00

Signature:



Printed Name:

Paul G. Norton

Position of Person Submitting Quote:

Senior Associate

Telephone Number:

(508) 647-0500

Date:

7/12/05

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DEPARTMENT OF PUBLIC WORKS
QUOTATION SHEET

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Fax: (508) 696-4223

Quotation Due Date: July 12, 2005
Quotation Due Time: 10:00 A.M.
Address Quotation to be Sent: Dept. of Public Works
115 High Point Road,
P.O. Box 4268, Vineyard Haven, MA 02568

Name of Company: Bergmann Associates
Address of Company: 1 Evertrust Plaza, 7th Floor
Jersey City, New Jersey 07302

The undersigned certifies that he/she has read and understands the specifications to this contract.

The undersigned certifies under penalties of perjury that this bid has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

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The contract completion term is four weeks from award. The contract prices are as follows:

Start Up Meeting with Lagoon Pond Bridge Committee & Site Visits	\$ 3,500
Research & Assessment	\$ 8,500
Report	\$ 1,500
Total Quotation Consulting Contract	\$ 13,500

Signature:



Printed Name: Peter J. Davis, PE

Position of Person Submitting Quote: Principal of Movable Bridge Projects
Telephone Number: (201) 946 - 4500
Date: July 8, 2005

**Lagoon Pond Bridge
POTENTIAL DESIGN AND APPROVAL SCHEDULE
PERMANENT REPLACEMENT BRIDGE**

	<u>Minimum Schedule</u>			<u>More Realistic Schedule</u>		
	<u>Months</u>	<u>Start</u>	<u>End</u>	<u>Months</u>	<u>Start</u>	<u>End</u>
<u>Consultant Selection/Start-up</u>						
• Request for qualifications	2	Apr. '05	May '05	2	Apr. '05	May '05
• Request for technical proposals	2	May '05	July '05	2	May '05	July '05
• Selection of Consultant	1 ½	July '05	Sep. '05	1 ½	July '05	Sep. '05
• Consultant's financial proposal	1 ½	Sep. '05	Oct. '05	1 ½	Sep. '05	Oct. '05
• Negotiations	2	Oct. '05	Dec. '05	2	Oct. '05	Dec. '05
• Contract preparation/approval	<u>3</u>	Jan. '06	Apr. '06	<u>3</u>	Jan. '06	Apr. '06
	12 mos.			12 mos.		
Consultant on-board		Apr. '06			Apr. '06	
<u>Design/Approval Process</u>						
• Conceptual Plans (Includes evaluations and identification of required permits and approvals)	3	Apr. '06	June '06	3	Apr. '06	June '06
• Review & public comment*	1 ½	June '06	Aug. '06	1 ½	June '06	Aug. '06
• Preliminary plans (25%)	4	Aug. '06	Dec. '06	4	Aug. '06	Dec. '06
• Review & public comment	3	Dec. '06	Mar. '07	6	Dec. '06	June '07
• Pre-final plans	6	Mar. '07	Sep. '07	6	June '07	Dec. '07
• Review & public comment	6	Sep. '07	Mar. '08	9	Dec. '07	Sep. '08
• Construction documents	<u>3 ½</u>	Mar '08	July '08	<u>3 ½</u>	Sep. '08	Jan. '09
	27 mos.			33 mos.		
Plans completed		July '08			Jan' '09	
*Note: Review of conceptual plans not required but very desirable, as it is much more difficult for public comments to influence the design at the 25% submission and thereafter.						
<u>Pre-construction</u>						
• Put out to bid	3	July '08	Oct. '08	3	Jan. '09	Apr. '09
• Bidding	2	Oct. '08	Dec. '08	2	Apr. '09	June '09
• Contract award	<u>2</u>	Dec. '08	Feb. '09	<u>3</u>	June '9	Sep. '09
	7 mos.			8 mos.		
Construction contract awarded		Feb. '09			Sep.' 09	
<u>Permitting/environmental reviews</u>						
• Coast Guard						
o Conceptual	1 ½	June '06	Aug. '06	1 ½	June '06	Aug. '06
o Formal	3	Dec. '06	Mar. '07	6	Dec. '06	June '07
o Final	6	Sep. '07	Mar. '08	9	Dec. '07	Sep. '08
• Other Federal (EPA, Fisheries, etc.)	6	Sep. '07	Mar. '08	9	Dec. '07	Sep. '08
• Mass. Agencies	6	Sep. '07	Mar. '08	9	Dec. '07	Sep. '08

Lagoon Pond Bridge POTENTIAL SCHEDULE FOR PERMANENT REPLACEMENT BRIDGE DESIGN PHASE

